



ADMINISTRATIVE COMPLIANCE GRID

Contract title:	SBE 2026-2029: Webinars; Twinning and Mentoring; Publications	Publication reference:	26 - PRO662WEB-2026
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Tender number	Tenderer name	Tender submission form duly completed? (Yes/No)	Tenderer's declaration (signed by each consortium member, if appropriate)? - (Yes/No)	Language as required?	Economic & financial capacity? (OK/a/b/...)	Professional capacity? (OK/a/b/...)	Technical capacity? (OK/a/b/...)	Organisation & methodology exists?	Key experts (list + profiles) (For contracts requiring key experts)?	Key experts are present in only one tender as key experts (For contracts requiring key experts)?	All key experts have signed statements of exclusivity & availability (For contracts requiring key experts)?	Sub-contracting statement acceptable?	Nationality of sub-contractors eligible? (Yes/No)	Key experts' profiles comply with minimum requirements (Yes/No)	Overall decision? (Accept / Reject)

Chairperson's name	
Chairperson's signature	
Date	<date>